

BUSY BEE CABINETS, INC
 APPLICATION FOR EMPLOYMENT
 BUSY BEE CABINETS, INC. IS AN EQUAL OPPORTUNITY EMPLOYER

DATE: _____

POSITION APPLIED FOR: _____ SALARY DESIRED _____

Please answer all questions. Resumes are not accepted in lieu of the completion of this application. Please note that this application was designed for use of several types of positions therefore some questions may not be applicable to the position you are seeking.

LAST NAME	FIRST	MIDDLE
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STREET ADDRESS	CITY / STATE	ZIP CODE
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SOCIAL SECURITY NUMBER	DATE OF BIRTH	TELEPHONE NUMBER
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DRIVERS LICENSE #	CLASS
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EDUCATION DATA

SCHOOL	NAME / CITY	YEARS COMPLETED	DEGREE	COURSE OF STUDY
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HIGH SCHOOL

COLLEGE

TRADE SCHOOL

OTHER

OTHER SKILLS: List any other job related skills, qualifications, or licenses that support your application:

In order to conduct a check of your work and educational records, should we be made aware of any changes of name or assumed name that you previously used? YES NO

If yes, give past names or aliases _____

How did you hear about Busy Bee Cabinets? _____

Have you ever previously applied at Busy Bee Cabinets? YES NO

Have you ever previously been employed by Busy Bee Cabinets? YES NO

If yes, list date of employment _____

Are any friends or relatives employed by Busy Bee Cabinets? YES NO

If yes, please list _____

EMPLOYMENT HISTORY

List each one beginning with the most recent. (Attach separate sheet of paper if necessary)

EMPLOYER _____ EMPLOYED FROM _____ TO _____
ADDRESS _____ STARTING PAY _____ ENDING _____
JOB TITLE _____ WORK PERFORMED _____
SUPERVISOR _____
REASON FOR LEAVING _____
MAY WE CONTACT THIS EMPLOYER? YES NO TELEPHONE NUMBER _____

EMPLOYER _____ EMPLOYED FROM _____ TO _____
ADDRESS _____ STARTING PAY _____ ENDING _____
JOB TITLE _____ WORK PERFORMED _____
SUPERVISOR _____
REASON FOR LEAVING _____
MAY WE CONTACT THIS EMPLOYER? YES NO TELEPHONE NUMBER _____

EMPLOYER _____ EMPLOYED FROM _____ TO _____
ADDRESS _____ STARTING PAY _____ ENDING _____
JOB TITLE _____ WORK PERFORMED _____
SUPERVISOR _____
REASON FOR LEAVING _____
MAY WE CONTACT THIS EMPLOYER YES NO TELEPHONE NUMBER _____

Only U.S citizens or aliens who have a legal right to work in the U.S are eligible for employment. Can you, upon employment submit documentation to verify your identity and your legal right to work in the U.S? YES NO

Have you been convicted of any crime within the past 5 years? YES NO
If yes, give dates and explain (Attach separate sheet of paper is necessary)

Conviction will not necessarily disqualify you from employment

Are you a veteran of the U.S military service? YES NO
If yes, what branch of military did you serve? _____
What are the dates you were in active duty? _____

Have you ever been discharged or forced to resign from any employment? YES NO
If yes, please explain _____

Are you presently employed? YES NO

Have you been laid off and are subject for recall? YES NO

Are you able to work overtime if asked? YES NO

Are there any days or times that you are unable to work? YES NO
If yes, please explain _____

What foreign languages do you speak, read, or write? _____

PERSONAL REFERENCES

List three people, not related to you, whom you have known for at least one year.

NAME	ADDRESS	PHONE	OCCUPATION
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

List any other information or remarks that you wish to have considered as part of your application for employment:

